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OFFICE OF SECURITY WEEKLY STAFF MEETING

OS Conference Room

24 May 1973

1. Present were:



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2. Pertinent Items of Interest

a. DDO Reorganizational Chart

See Attachment, if dissemination is applicable.

b. Award

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The Deputy Director of Security announced that Mr. Alan [REDACTED] was given a \$1,000 language award. The Director of Security expressed his congratulations in a written statement which was read by Mr. [REDACTED]

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c. Project for DCI

The Deputy Director of Security expressed his appreciation to all those OS careerists who recently contributed to a short deadline project for the DCI concerning compilation of any information which might conceivably cause possible unexpected embarrassment to the DCI. One sensitive item involving a Watergate participant was mentioned as being indicative of the data surfaced. The Deputy Director

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instructed that the appropriate OS Directorate originate a letter of information and appreciation to all personnel who contributed to the compilation effort.

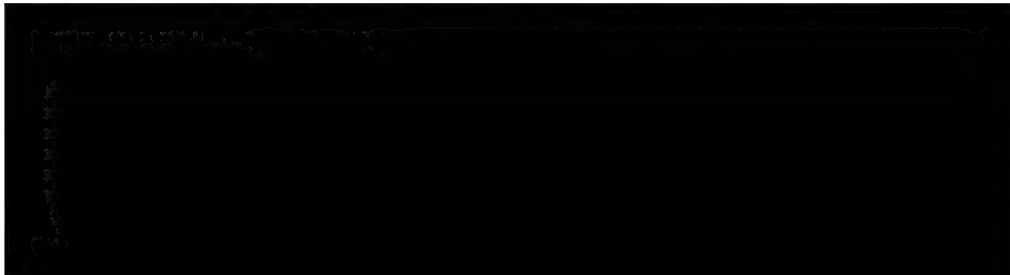
d. Reorganization of Office of Security

The Deputy Director for Management and Services has approved the OS Plan in principle. By next week, the new Table of Organization will be completed; the identity of individuals selected for specific slots will follow later.

The Deputy Director said that he was glad to be back in the Office of Security after an approximate five year absence from OS Headquarters. He is currently visiting the various offices at Headquarters to reacquaint himself with OS personnel and their functions. He hopes to visit all OS offices in the near future. Relative to his continued work with [REDACTED] was hopeful that by the end of the summer, he will phase out of such activities.

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e. Investigative Activity



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f. Surplus Personnel

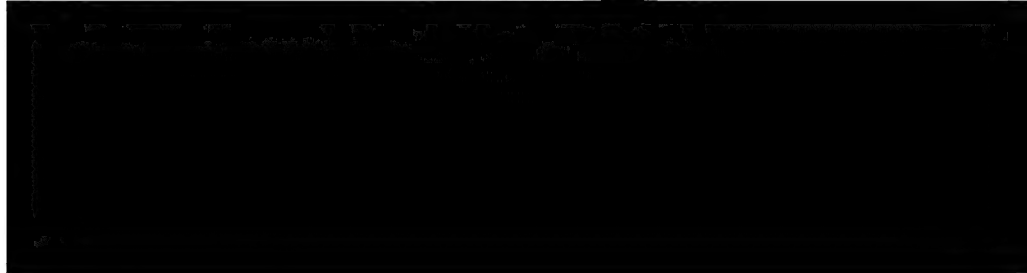
The impact of termination from the Agency has created emotional problems for many Agency employees. The Office of Security is coordinating closely with the Office of Personnel and the Medical Staff to assist these individuals wherever possible in adjusting to the transition.

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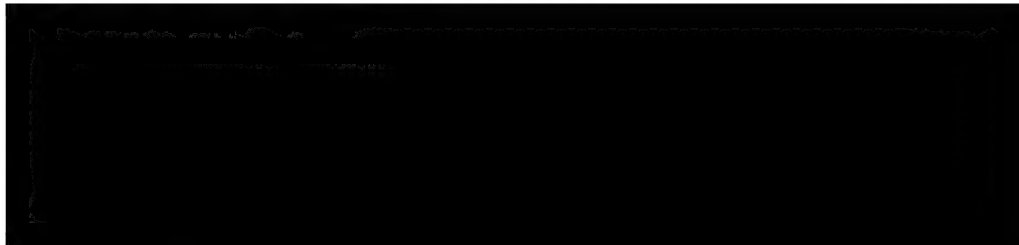
g. Overseas Support Re Terrorist Activity

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h. Slot Reductions

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i. Career Board

For the first time, OS candidates for attendance at Senior Schools will be able to appear before the OS Career Board in order to enhance their selection. Chief, Administration and Training Staff requested that the Personnel Office be notified well in advance of a Career Board meeting so that an appropriate agenda may be formalized.

j. U.S. Special Police

On 30 May 1973 the Physical Security Division will sponsor participation by the Agency U.S. Special Police in three sessions at which various subjects will be discussed, i. e., observations, performance, courtesies, noteworthy actions - good and bad, etc.

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k. Vandalism

Recently, the telephone room at the Ames Building was vandalized, resulting in six telephone lines rendered inoperative. The Physical Security Division is setting forth remedial recommendations which will be outlined for the Director of Logistics by Mr. Osborn.

l. OS History

The last volume of OS History (volume II - Personnel Security) is now complete. The history encompasses nine volumes, covering the years 1941 through 1968 except for Physical Security which extends to 1961.

m. Retirement Processing

The Office has selected ten OS professionals operating in ten areas to conduct exit interviews for Agency employees departing at the end of June. It is estimated that 75-100 total will be processed each day. Because of the 6.1% Cost of Living Increase granted to personnel retiring before 1 July 1973, the Office anticipates additional retirements which will add to the processing burden.

n. Summer Employees

To date, forty-two Summer Employees have entered on duty with the Agency.

o. Credit Checks

A policy of eliminating routine Credit Checks in all cases has been sent to the front office for approval. Credit will be stressed in the investigative interviews and where derogatory information has been developed, appropriate Credit Checks will be made.

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p. Terrorism

The Office is working with the Deputy Directorate for Operations to effect a system wherein the support of the Office to the Agency re terrorist activity will reside in a single entity in order to enhance the effectiveness of the program.

q. Operational Support

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r. Administration and Training Staff

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Mr. [REDACTED] who will assume his duties as Chief of the Administration and Training Staff on 11 June 1973, was introduced to the Staff.

s. CIARDS

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Mr. [REDACTED] advised that all personnel contemplating applying for CIA retirement should submit their request as soon as possible. In many cases, sufficient time for appeal purposes becomes a salient factor in the processing of these requests.

t. Terrorist Training

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Nine OS professionals will shortly begin training at [REDACTED] to combat terrorist activity against U. S. Government personnel and property.

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4	DD/Sec.	29 MAY 1973	[Signature]
5			
6	Mr [Redacted] 25X1A		
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